

Schedule for Registration : Semester 2/2021 (update 07/01/2022)

Under the Measures and Surveillance of COVID-19 Outbreak

Login to registration system (New ACIS) : <https://sinfo.kmutt.ac.th/>

1st Round of registration (Normal registration). Select the courses in Step 1 only.

Students must select the courses and sections in order to have their name enrolled in the courses without having to pay in this step.

Schedule	Activities
Tue 4 – Wed 5 Jan 2022	- Registration days for undergraduate students in the 4 th and 5 th years and beyond (ID# 55 - 61)
Thu 6 – Fri 7 Jan 2022	- Registration days for undergraduate students in the 3 rd year (ID# 62)
Sat 8 – Sun 9 Jan 2022	- Registration days for undergraduate students in the 2 nd year (ID# 63)
Mon 10 – Tue 11 Jan 2022	- Registration days for undergraduate students in the 1 st year (ID# 64)
Tue 4 – Tue 11 Jan 2022	- Registration days for all graduate students (Master and Ph.D.) (ID# 57 - 64)

2nd Round of registration (Late registration, add-drop, change section). Select the courses in Step 1 only.

Students must select the courses and sections in order to have their name enrolled in the courses without having to pay in this step. In case students have already selected the courses and sections in the first round, there is no need to register in the second round.

Schedule	Activities
Mon 17 Jan 2022	- First day of the semester
Mon 17 – Fri 28 Jan 2022	- Period for late registration, addition, reduction, section change for all students in all levels

3rd Round of registration (Confirm Registration and Payment). ****Important****

All students must log in to the system to confirm courses selection until reaching step 5 and print the invoice and make the payment. In case students have probation status, they must inform the advisor to approve the registration.

Announcement on the adjustment of confirmation of registration period and registration payment period

Schedule	Activities
Sat 29 – Wed 2 Feb 2022	- Period of confirmation of the registered courses via the registration system. - Extension of the confirmation of registration period (Previous schedule: Jan 31, 2022)
Mon 14 Feb 2022	- Last day for registration payment. - Extension of the registration payment (Previous schedule: January 31, 2022).

If students do not confirm the registration and make the payment within the mentioned period, the registration will be considered incomplete and the registered courses will be cancelled. After that if students want to register, they have to submit the late registration request form approved by the Head of Department during February 1-15, 2022 (with the fine for late registration counting from Jan. 17, 2022 at the rate of 50 baht per day including holidays).

Other registration activities

Schedule	Activities
Tue 1 – Tue 15 Feb 2022	- Late registration period, the registration must be approved by the Head of Department (with the fine for late registration counting from Jan. 17, 2022 at the rate of 50 baht per day including holidays).
Tue 1 Feb – Fri 4 Mar 2022	- Period for course reduction online (no refund)
พ.16 Mar – Fri 6 May 2022	- Period for course withdrawal online (with W)
Sat 17 April 2022	- Last day for submitting request for refund of registration and tuition fees in case of course closure or course reduction within the first two weeks of the semester.
Mon 27 May 2022	Last day of the semester.