



# Registration for the Second Semester of 2020

(Except graduate students of School of Information Technology)

## Login to Online Registration System (New ACIS)

<https://sinfo.kmutt.ac.th/>

**Confirm every step until Step 5 to print slip for payment.**

For students placed on probation, please request your advisors for registration approval.  
Without confirmation, the registration is incomplete and the selected subject will be canceled.

### Normal registration

Registration Activities	Timetable
Students consult with advisors for registration.	Mon 4 - Fri 8 Jan 2021
Dates for registration and tuition payment processing via internet; "New ACIS".	
- Undergraduate student ID 53 - 60 (Senior and Super senior).	Mon 4 - Tue 5 Jan 2021
- Undergraduate student ID 61 (Junior).	Tue 5 - Wed 6 Jan 2021
- Undergraduate student ID 62 (Sophomore).	Wed 6 - Thu 7 Jan 2021
- Undergraduate student ID 63 (Freshman).	Thu 7 - Fri 8 Jan 2021
- Graduate student ID 55 - 63.	Mon 4 - Fri 8 Jan 2021
Last day for registration payment. (Failure to pay according to schedule results in late payment. The fee for late payment is 50 per day starting from Jan 18, 2021).	<b>** Sun 31 Jan 2021 **</b> (Payment Extension)

### Late registration, add-drop, change section

Registration Activities	Timetable
Classes begin.	Mon 18 Jan 2021
Dates for late registration processing via internet ; "New ACIS". (Start paying penalty fee with an amount of 50 baht per day including holidays since <u>Mon 18 Jan 2021</u> ).	Mon 18 - Fri 22 Jan 2021
Dates for add/drop course and change sessions processing via internet ; "New ACIS". (University will give an 80% refund to students who drop from course during <u>Mon 18 - Fri 29 Jan 2021</u> of instruction for the second semester except for students who are studying in the commutation program).	Mon 18 - Fri 29 Jan 2021
Dates for adding course registration payment.	Sat 30 Jan - Mon 1 Feb 2021
Dates for drop course (No refund).	Sat 30 Jan - Fri 5 Mar 2021
Dates for withdrawal with W standing via internet ; "New ACIS".	Wed 17 Mar - Mon 26 Apr 2021
Last day for registration reimbursement.	Mon 19 Apr 2021
Classes end.	Fri 28 May 2021

## Remark

1. [Check your course plan](#)  
: Menu 'Class Schedule/Exam Schedule' > Choose 'Class Schedule (Student Year)'
2. [Check all course](#) : Menu 'Class Schedule/Exam Schedule' > Choose 'Class Schedule (Department)'
3. [Normal registration](#) : Menu 'Registration' > Choose 'Registration'
4. [Late registration, add course, change section, and drop course \(80% refund\)](#)  
: Menu 'Registration' > Choose 'Late registration/Add-Drop Course/Change Section'
5. [Drop Course \(No refund\)](#) : Menu 'Registration' > Choose 'Drop Course'
6. [Print bill payment](#) : Menu 'Registration' > Choose 'Print Bill Payment/Registration Bill/Educational Leave Bill'
7. [Check Enrollment](#) : Menu 'Registration' > Choose 'Check/Print Enrollment Confirmation'
8. [Online Request Form : Registering Less/More than Required Credits](#)  
: Menu 'Online Request' > Choose 'Request for registration' > Choose 'Request Limit Credit'
9. [Online Request Form : Change Course Condition \(S/U, Audit\)](#)  
: Menu 'Online Request' > Choose 'Request for registration' > Choose 'Request Change Course Condition'
10. [Online Request Form : Withdrawal \(W\)](#)  
: Menu 'Online Request' > Choose 'Request for registration' > Choose 'Request Withdraw'
11. [Check Online Request Status](#) : Menu 'Online Request' > Choose 'Request Refund'

For more information, please contact  
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Facebook : <https://www.facebook.com/REGISTKMUTT> Line ID : @regiskmutt