

King Mongkut's University of Technology Thonburi (KMUTT)



Registrar's Office (RO)

**Welcome New student
1st semester Academic year 2020**



Part 1:

KMUTT

Registrar's Office



Welcome to Registrar's Office, (RO, KMUTT)

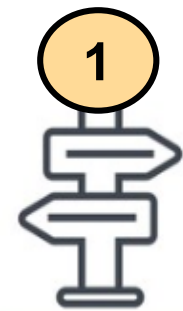
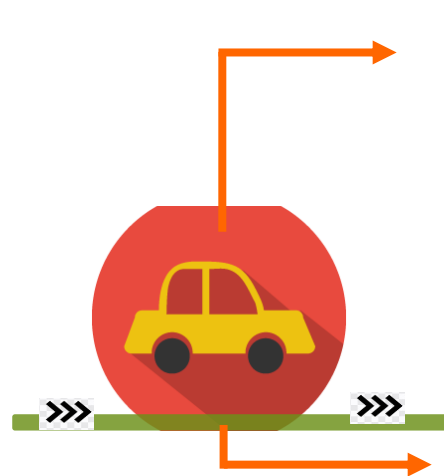
Working Hours

Monday – Friday

08:30 AM – 04:30 PM



Location of our offices



THE HUB @ Bangmod

» **1st floor, the N-2 building** (The office of the president building)



» 02-470-8354, 02-470-8421



THE HUB @ Bangkhuntien

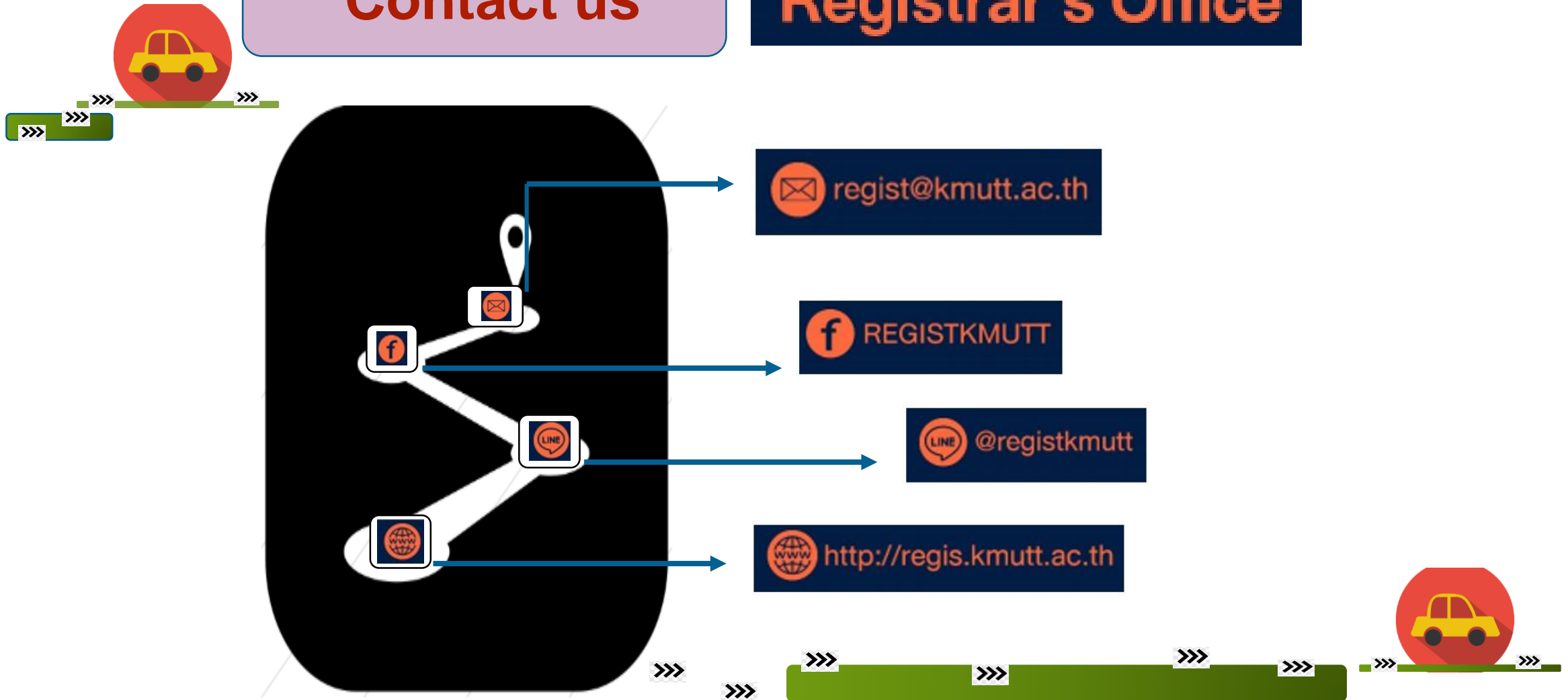
» **1st floor, the PDTI building**
(The Pilot Plant Development and Training Institute Building)



» 02-470-7020, 02-470-7021

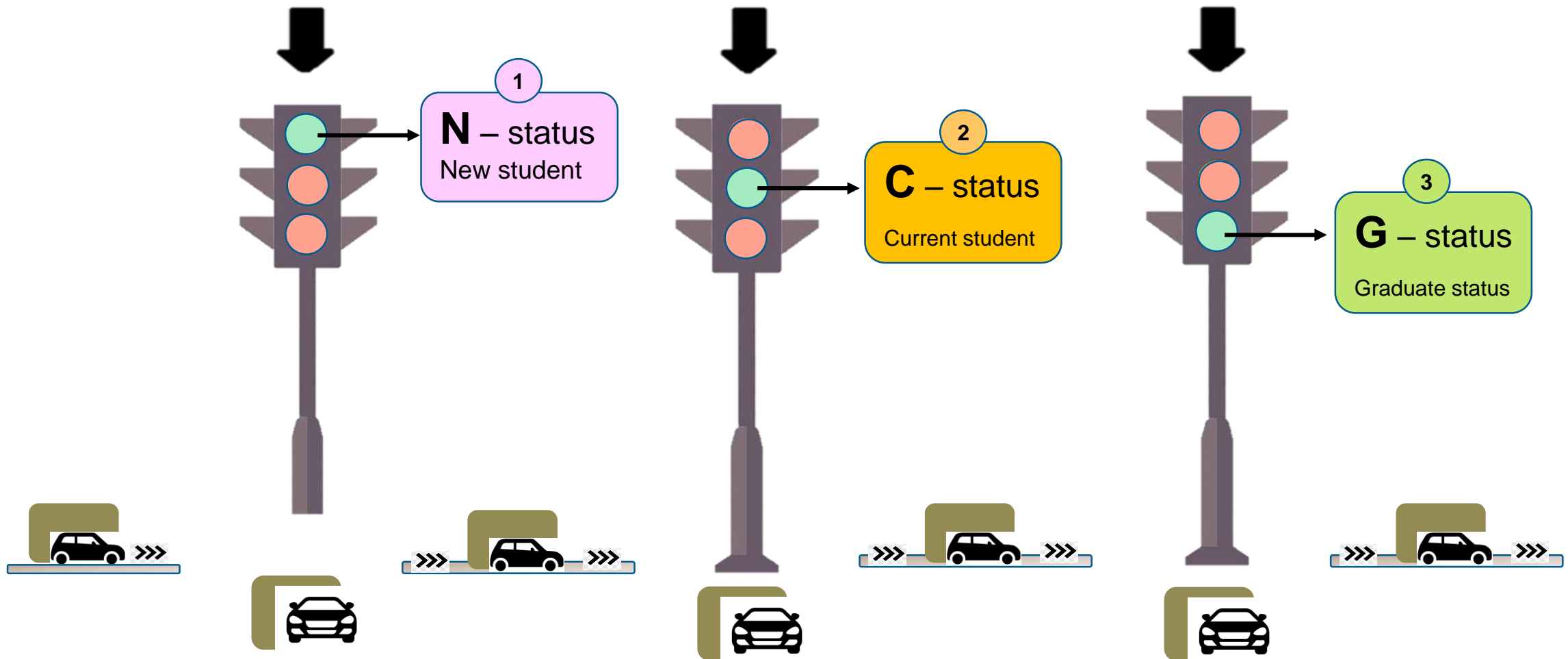
Contact us

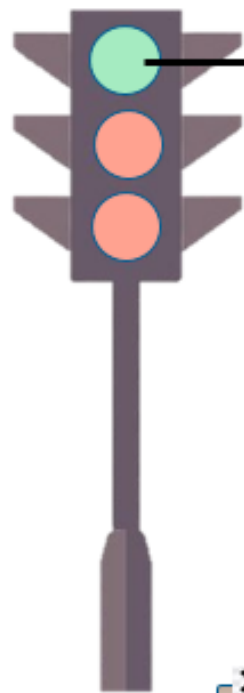
Registrar's Office



King Mongkut University Technology Thonburi, KMUTT

Registrar's Office, RO





1
N – status
New student

I am a **new student**

So my status now is **“N-status”**

 I need to do 3 following steps, respectively

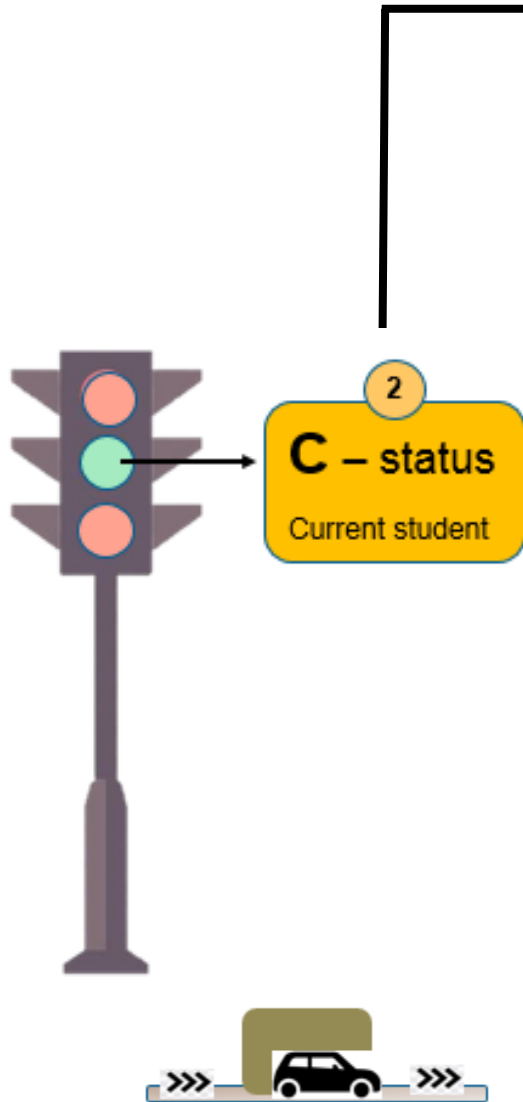
N-1 **First**, I need to know my student ID No.
(<https://bit.ly/2AKPZtu>)

N-2 **Then**, I need to update my Bio-data in NEW ACIS
(<https://sinfo.kmutt.ac.th/NewAcis/loginNewStudent.jsf>)

N-3 **Finally**, I need to have KMUTT account for my registration
(<https://bit.ly/2APRyiZ>)

Remark

 I can register when the RO staff **only** approved my information in all 3N steps above.



I am a **Current student**

So my status is **"C-status"**

 I need to do 3 following steps, respectively

C-1

First, I need to choose courses after consulted with my advisor



C-2

Then, I need to confirm my registration by myself



C-3



Finally, I need to create my bill payment and pay by its due date

Remark



The suitable status for the registration (1/2020) is
only "Current student, C-status".



3
G – status
Graduate status



I am going to be a **Graduate student**

So my status will be **“G-status”**

But I have to choose my program first from 2 choices below



Exchange student



Full-time program



Exchange student



Step 1:

Announcement
of your final exam result



Step 2:

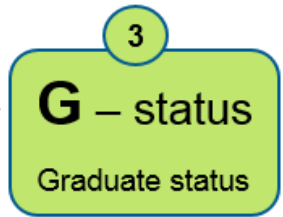
Document preparation by
RO



Step 3:

Contact IA to collect your
document





I am going to be a **Graduate student**

So my status will be **"G-status"**

But I have to choose my program first from 2 choices below

☐ **Exchange student**

☒ **Full-time program**



Full-time *program*



Step 1

You are required to do the [pre-grad system](#) in the last semester (only registered once)

Remark

We *cannot* prepare the official document *without* your request.



Pre-grad system


(pre-grad.kmutt.ac.th)




Welcome to kmutt graduation sy X +

pre-grad.kmutt.ac.th

Language: English ▼



Request for Graduation System
King Mongkut's University of Technology Thonburi


Request for Graduation System

[Forgot password?](#)

Sign In

© 2020 Registrar's Office KMUTT

You please access
the system with
“KMUTT account”





Full-time *program*



Step 2

You can claim your
“Graduation letter set”

Please **click** your program
below

- [Undergraduate](#)
- [Graduate \(Independent Study, IS\)](#)
- [Graduate \(Thesis/Dissertation\)](#)



Step 1

You are required to do the
[pre-grad system](#) in the last
semester (only registered
once)

Remark

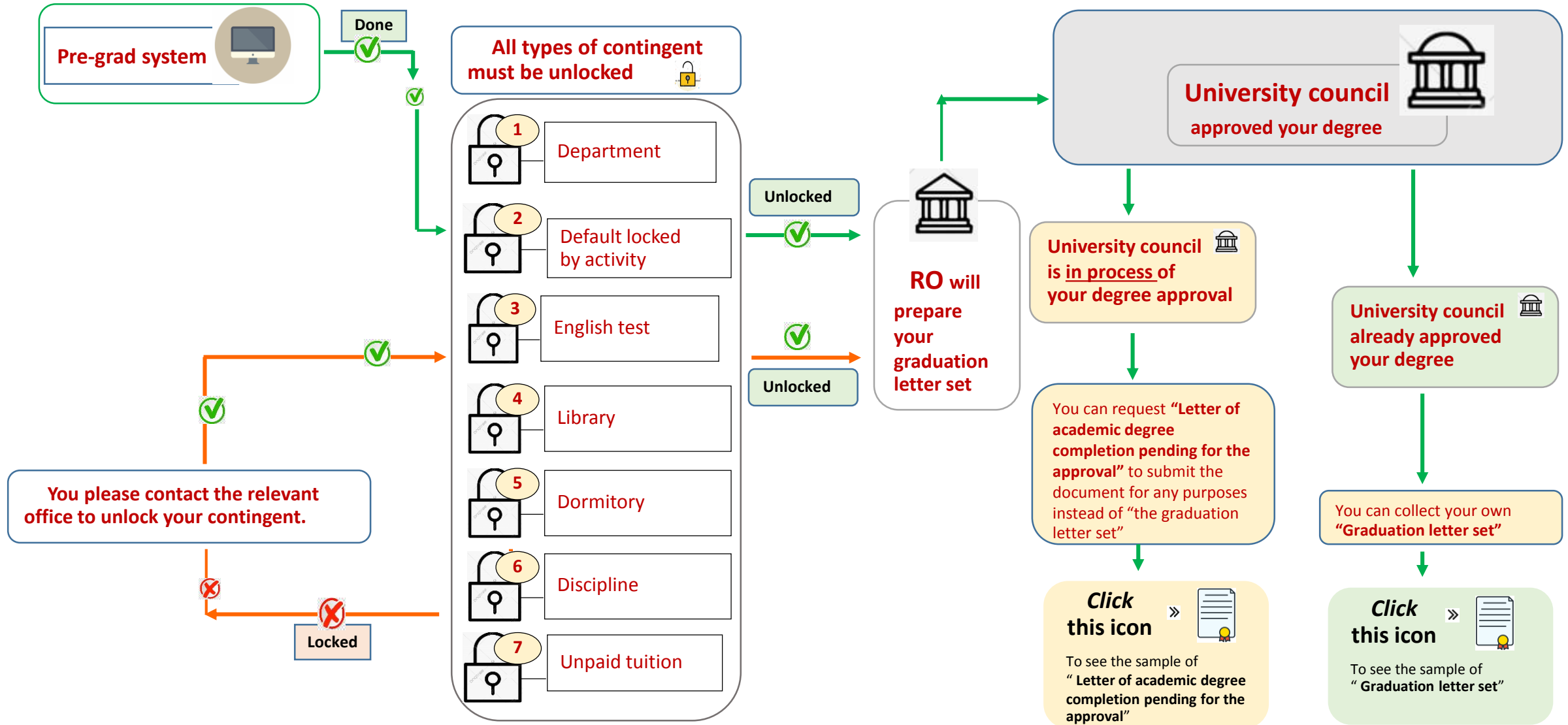
We **cannot** prepare the
official document
without your request.

Undergraduate level (all programs)

(Flow chart of the graduation letter set approval)

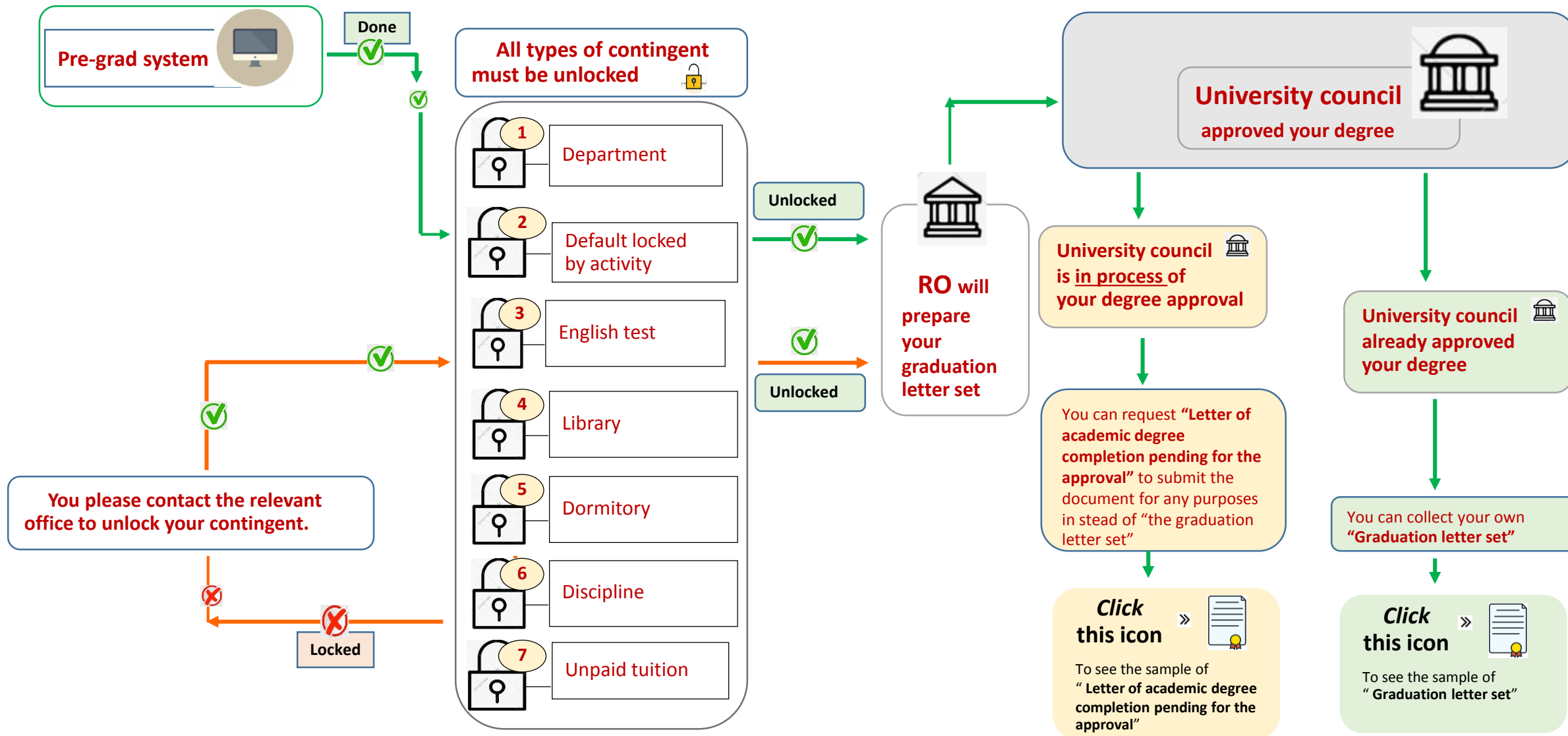
Undergraduate level (all programs)

(Flow chart of the graduation letter set approval)



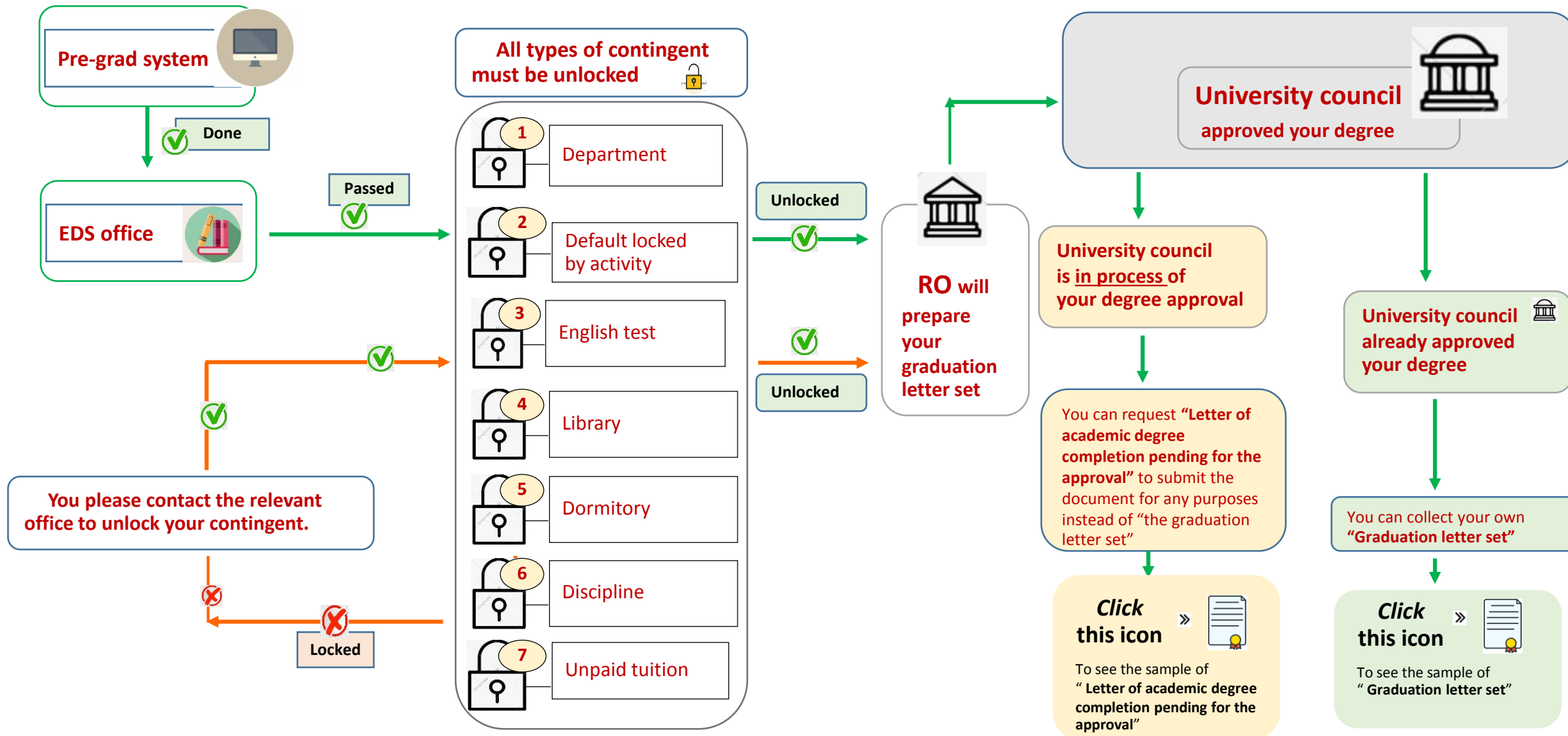
Graduate level (In case of Independent Study, IS)

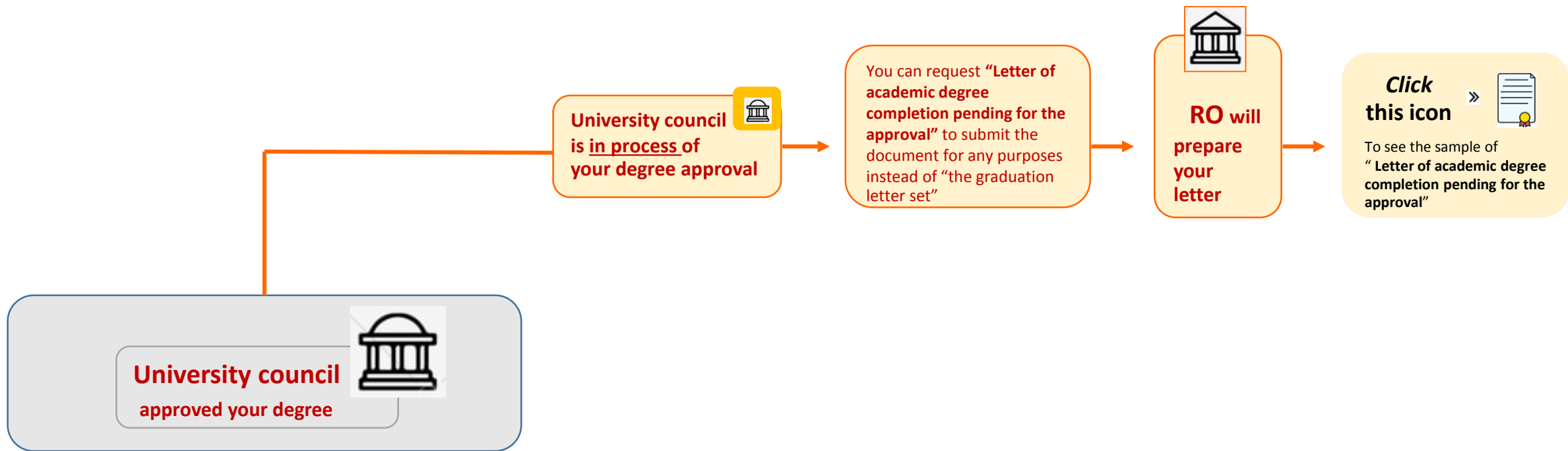
(Flow chart of the graduation letter set approval)



Graduate level (In case of Thesis/Dissertation)

(Flow chart of the graduation letter set approval)







Sample of Letter of academic degree completion pending for the approval

Our Ref MHESI: 7601.9/ [redacted]

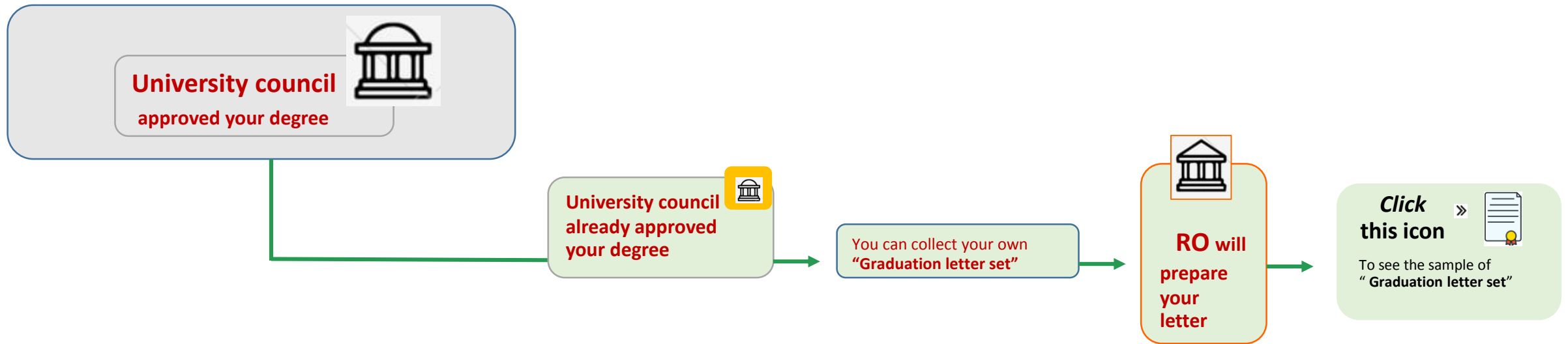
Logo

KING MONGKUT'S UNIVERSITY OF TECHNOLOGY THONBURI
BANGKOK 10140, THAILAND
TO WHOM IT MAY CONCERN

This is to certify that

MS. ANNE [redacted]

Student ID No. 59 [redacted] has duly completed
all the requirements for the degree of Bachelor of Engineering
in the field of Mechanical Engineering
in the Second Semester of the academic year 2019
on [redacted], 2020
and is awaiting the approval of the degree by the University Council.



Sample of Graduation letter set



Logo KING MONGKUT'S UNIVERSITY OF TECHNOLOGY THONBURI
BANGKOK 10140, THAILAND

OFFICIAL TRANSCRIPT OF RECORDS

STUDENT ID NO. 63*****
NAME: MS. ANNE
DATE OF BIRTH: APRIL 9, 1995
PREVIOUS CERT./DEGREE: B.Sc.
DATE OF ADMISSION: JULY 24, 2017
DATE OF GRADUATION: MARCH 10, 2020

FACULTY OF SCIENCE
FIELD OF STUDY: PHYSICS FOR TEACHERS
MAJOR: -
DEGREE CONFERRED: MASTER OF SCIENCE
(PHYSICS FOR TEACHERS)

COURSE NO.	COURSE TITLES	CREDITS/GRADES	COURSE NO.	COURSE TITLES	CREDITS/GRADES
FIRST SEMESTER (2017)					
LNG550	REMEDIAL ENGLISH COURSE FOR POST GRADUATE STUDENTS	2 S			
PHY505	MATHEMATICAL PHYSICS FOR TEACHERS	2 B+			
PHY506	CLASSICAL MECHANICS FOR TEACHERS	3 B			
PHY507	ELECTROMAGNETISM FOR TEACHERS	3 B			
PHY575	CONCEPTUAL LEARNING IN FUNDAMENTAL PHYSICS	2 B+			
		GPA: 3.20			Total Credit 12 Cum.GPA: 3.20
SECOND SEMESTER (2017)					
LNG600	IN-SESSIONAL ENGLISH COURSE FOR POST GRADUATE STUDENTS	3 S			
PHY508	THERMAL PHYSICS FOR TEACHERS	3 B+			
PHY576	RESEARCH FOR LEARNING DEVELOPMENT IN PHYSICS	2 B+			
PHY577	INNOVATION IN LEARNING AND TEACHING IN PHYSICS	2 B+			
PHY696	SEMINAR I	1 B			
		GPA: 3.43			Total Credit 11 Cum.GPA: 3.30
FIRST SEMESTER (2018)					
PHY509	MODERN PHYSICS FOR TEACHERS	3 B			
PHY675	DATA ANALYSIS USING COMPUTER PROGRAMS	3 B+			
PHY685	THESIS	6 U			
PHY697	SEMINAR II	1 B			
		GPA: 3.21			Total Credit 7 Cum.GPA: 3.28
SECOND SEMESTER (2018)					
PHY545	WAVES AND OPTICS	3 B+			
PHY685	THESIS	6 S			
		GPA: 3.50			Total Credit 9 Cum.GPA: 3.30
FIRST SEMESTER (2019)					
PHY685	THESIS	6 S			
		GPA: -			Total Credit 6 Cum.GPA: 3.30
--- TRANSCRIPT CLOSED ---					
CREDITS PRESCRIBED : 40 CREDITS EARNED : 45 GRADE POINT AVERAGE : 3.30					
THESIS TITLE: A STUDY ON MOLECULAR MECHANISMS OF NATURAL RUBBER REINFORCEMENT BY MOLECULAR SIMULATIONS					

VALID ONLY WITH EMBOSSED SEAL ISSUED ON JUNE 12, 2020

REGISTRAR

Our Ref MHES: 7601.9/63- ***** Logo

KING MONGKUT'S UNIVERSITY OF TECHNOLOGY THONBURI
BANGKOK 10140, THAILAND

TO WHOM IT MAY CONCERN

This is to certify that

MS. ANNE

Student ID No. 60090700901

has completed all the requirements for the degree of the Master of Science

in the field of Physics for Teachers

and the University Council has approved the award

of this degree on March 10, 2020

Given on June 12, 2020

Acting Director of Registrar's Office

Registrar


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Full-time *program*



Step 3

You are required to do the [graduation registration](#) and pay for your own “Graduation certificate” 



Step 1

You are required to do the [pre-grad system](#) in the last semester (only registered once)

Remark

We **cannot** prepare the official document **without** your request.

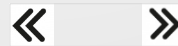


Step 2

You can claim your “Graduation letter set”

Please **click** your program below

- [Undergraduate](#)
- [Graduate \(Independent Study, IS\)](#)
- [Graduate \(Thesis/Dissertation\)](#)



Graduation registration

(sinfo.kmutt.ac.th/NewAcis/gradrecord.jsf)



sinfo.kmutt.ac.th/NewAcis/gradrecord.jsf

Academic Information System King Mongkut's University Of Technology Thonburi **K M U T T**

GRADUATION REGISTRATION

Username :

Password :

Username is Identification number or Passport number
Password is birthdate, For example 2 August 2524 must input 02082524

Graduate students can be registered from to

[ดูรายละเอียด](#)

“Graduation account”

You please access
the system with
“**Graduation account**”



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Full-time *program*



Step 4



You can attend the Graduation ceremony and collect your own “Graduation certificate”



Step 3

You are required to do the [graduation registration](#) and pay for your own “Graduation certificate”



Step 1

You are required to do the [pre-grad system](#) in the last semester (only registered once)

Remark

We **cannot** prepare the official document **without** your request.



Step 2

You can claim your “Graduation letter set”

Please **click** your program below

- [Undergraduate](#)
- [Graduate \(Independent Study, IS\)](#)
- [Graduate \(Thesis/Dissertation\)](#)





Graduation Ceremony



Part 2:

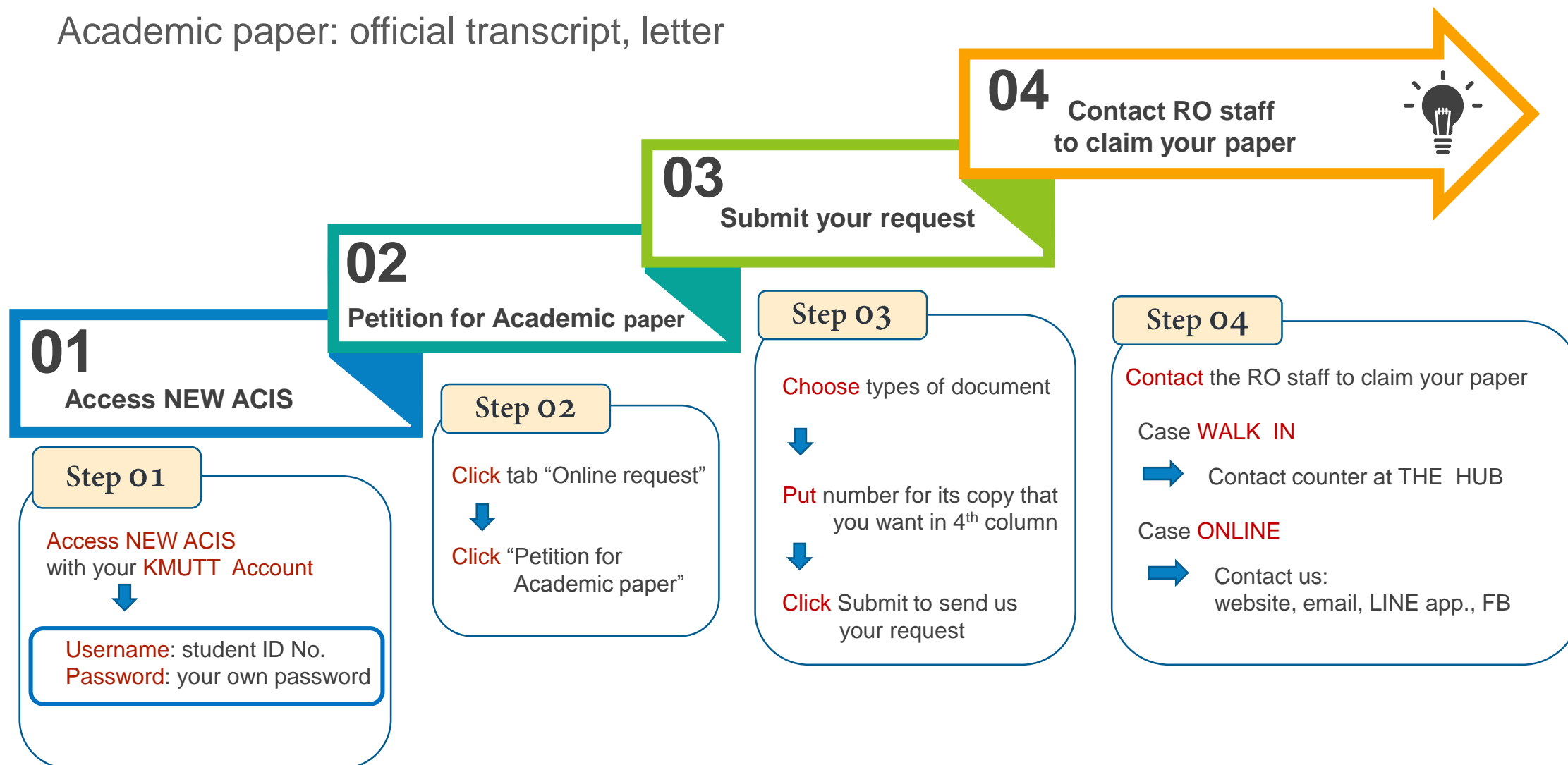
KMUTT

official Academic Paper



How to request online (Academic paper)

Academic paper: official transcript, letter



Sample of Official Transcript

Logo

KING MONGKUT'S UNIVERSITY OF TECHNOLOGY THONBURI
BANGKOK 10140, THAILAND

OFFICIAL TRANSCRIPT OF RECORDS

STUDENT ID NO. 801
NAME : SRI
DATE OF BIRTH : MAY 8, 1999
PREVIOUS CERT. DEGREE : GRADE 12 QUALIFICATION
DATE OF ADMISSION : JULY 24, 2017
DATE OF GRADUATION :

FACULTY OF INDUSTRIAL EDUCATION AND TECHNOLOGY
FIELD OF STUDY : INDUSTRIAL TECHNOLOGY
MAJOR : -
DEGREE CONFERRED :

COURSE NO.	COURSE TITLES	CREDITS/GRADES	COURSE NO.	COURSE TITLES	CREDITS/GRADES
FIRST SEMESTER (2017)					
GEN111	MAN AND ETHICS OF LIVING	3 B+			
IDT101	BASIC TECHNOLOGY PRACTICE	3 B+			
IDT102	SAFETY AND HEALTH IN ESTABLISHMENT	3 B+			
LNG101	GENERAL ENGLISH	3 D+			
MET101	PROGRAMMING FOR ANALYSIS IN MECHANICAL TECHNOLOGY	3 B+			
MET103	DRAWING FOR INDUSTRIAL DESIGN	3 B+			
MTH101	MATHEMATICS I	3 F			
		Total Credit: 21			
		GPA: 2.71 Cum GPA: 2.71			
SECOND SEMESTER (2017)					
GEN121	LEARNING AND PROBLEM SOLVING SKILLS	3 C+			
IDT103	INDUSTRIAL MATERIALS	3 B+			
LNG102	TECHNICAL ENGLISH	3 C+			
MET102	FUNDAMENTAL OF ELECTRIC CIRCUIT IN INDUSTRY	3 B+			
MET211	FUNDAMENTAL OF THERMAL AND FLUID TECHNOLOGY	3 C			
MTH103	MATHEMATICS FOR TECHNOLOGISTS	3 C			
PHY103	GENERAL PHYSICS FOR ENGINEERING STUDENTS I	3 D			
		Total Credit: 21			
		GPA: 2.42 Cum GPA: 2.57			
FIRST SEMESTER (2018)					
GEN101	PHYSICAL EDUCATION	1 A			
GEN231	MIRACLE OF THINKING	3 B+			
IDT201	INFORMATION TECHNOLOGY AND COMPUTER	3 A			
LNG103	ENGLISH FOR WORKPLACE COMMUNICATION	3 C			
MET201	MACHINERY TECHNOLOGY PRACTICE	3 B			
MET203	MEASUREMENT AND INSTRUMENTATION	3 C			
MET241	ENGINEERING MECHANICS	3 C			
MET353	HYDRAULIC AND PNEUMATIC PRACTICE	3 A			
		Total Credit: 22			
		GPA: 2.97 Cum GPA: 2.71			
SECOND SEMESTER (2018)					
GEN241	BEAUTY OF LIFE	3 B+			
GEN253	MANAGERIAL PSYCHOLOGY	3 B+			
IDT202	INDUSTRIAL MANAGEMENT	3 B+			
IDT203	PROBABILITY AND STATISTICS FOR INDUSTRY	3 B			
MET232	POWER TRANSMISSION AND SUSPENSION TECHNOLOGY	3 A			
MET242	MECHANICS OF SOLIDS	3 B			
MET251	FUNDAMENTAL OF DYNAMICS SYSTEM AND CONTROL	3 B			
MTH101	MATHEMATICS I	3 C			
		Total Credit: 24			
		GPA: 3.18 Cum GPA: 2.94			
FIRST SEMESTER (2019)					
GEN224	LIVABLE CITY	3 A			
GEN261	MODERN MANAGEMENT AND LEADERSHIP	3 B			
IDT301	PERSONNEL DEVELOPMENT AND TRAINING FOR TECHNOLOGY	3 B			
IDT471	INDUSTRIAL TECHNOLOGY PROJECT STUDY	1 A			
MET311	REFRIGERATION AND AIR CONDITIONING TECHNOLOGY	3 C+			
MET333	MANUFACTURING PROCESS IN AUTOMOTIVE INDUSTRY	3 B+			
MET411	FLUID MACHINERY TECHNOLOGY AND HEAT EXCHANGER	3 B+			
MET481	SPECIAL TOPIC IN MECHANICAL TECHNOLOGY I	3 B			
		Total Credit: 22			
		GPA: 3.25 Cum GPA: 3.00			

VALID ONLY WITH EMBOSSED SEAL/ISSUED ON JUNE 22, 2020

REGISTRAR

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Sample of Letter of student status

Our Ref MHESI: 7601.9/63- *****

Logo

KING MONGKUT'S UNIVERSITY OF TECHNOLOGY THONBURI
BANGKOK 10140, THAILAND

TO WHOM IT MAY CONCERN

This is to certify that

MR. JOHN

Student ID No. 62*****, in the Second Semester of Academic Year 2019,
is now a third year student of the Faculty of Industrial Education and Technology.
He enrolled in this University on July 24, 2017.
Academically, the program of a study in this field of specialization
is four years after Grade 12 Qualification.
The degree awarded to graduates
is Bachelor of Technology in Industrial Technology.

Given on June 22, 2020

(Ms.Thittaya Jungin)
Acting Director of Registrar's Office
Registrar

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Sample of Letter of prospective graduation date

Logo

Our Ref MHESR 7601.9/63-0000000

KING MONGKUT'S UNIVERSITY OF TECHNOLOGY THONBURI
BANGKOK 10140, THAILAND
TO WHOM IT MAY CONCERN

This is to certify that

MS.ANNE

Student ID No. 0000000000 is now a fourth year student
of the Faculty of Engineering
in Department of Production Engineering.
She enrolled in this University on July 21, 2016.
Academically, the program of a study in this field of specialization
is four years after Grade 12 Qualification.
The degree awarded to graduates
is Bachelor of Engineering in Production Engineering.
She is expected to graduate in the Second Semester of the academic year 2019.

Given on June 24, 2020

Acting Director of Registrar's Office
Registrar

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REGISTRAR'S OFFICE

Friendly services | Education partner | Advancing information | Global development

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Just scan QR code or click link below



<https://bit.ly/39NkyFB>